

Last Updated 25<sup>th</sup> September 2019



131 Waterkant Road  
Durban North  
4051  
Tel: (031) 563 0287  
Fax: (031) 563 0201  
Email: [admin@jaipurpalace.net](mailto:admin@jaipurpalace.net)  
WEBSITE: [www.jaipur.org.za](http://www.jaipur.org.za)

## TERMS AND CONDITIONS OF YOUR RESERVATION

### **PRIVATE ROOMS**

#### **MAHARAJA – VENUE HIRE – COMMON BUFFET**

**15 PAX – 20 PAX R1500**

**21 PAX - 30 PAX R1000**

**31 PAX - 40 PAX R500**

**NOTE: A MINIMUM OF 25 WILL BE REQUIRED TO BOOK THE ROOM ON A FRIDAY / SATURDAY NIGHT & SUNDAY LUNCH**

**NO DJ, MIC'S OR LOUD MUSIC IN THE ROOM**

#### **JAIPUR – VENUE HIRE – COMMON BUFFET**

**21 PAX – 30 PAX R1500**

**31 PAX – 40 PAX R1200**

**41 PAX – 50 PAX R750**

**NOTE: A MINIMUM OF 35 WILL BE REQUIRED TO BOOK THE ROOM ON A FRIDAY / SATURDAY NIGHT & SUNDAY LUNCH**

**NO DJ, MIC'S, OR LOUD MUSIC IN THE ROOM**

#### **SEMI-PRIVATE AREA IN THE RESTAURANT 50 TO 80 PAX – COMMON BUFFET**

**50 PAX – R 3000.00**

**60 PAX – R 2250.00**

**70 PAX – R 1500.00**

**NO DJ, MIC'S, OR LOUD MUSIC IN THE AREA**

**Dress Code: Lunch – Casual**

**Dinner – Smart Casual**

<b><u>LUNCH 12:00 to 15:00</u></b>	<b><u>DINNER STARTS – 17.30</u></b>	<b><u>CLOSING TIME</u></b>
<b>MONDAY - CLOSED</b>	<b>MONDAY - CLOSED</b>	
<b>TUES - A LA CARTE MENU ONLY</b>	<b>TUE - THU – R 169.00 + 10% = R185.90</b>	<b>21:00</b>
<b>WED – FRIDAY – R169.00 + 10% = R185.90</b>	<b>FRI - SAT – R 199.00 + 10% = R 218.90</b>	<b>22:00</b>
<b>SAT &amp; SUN LUNCH – R179 + 10% = R196.90</b>	<b>SUNDAY – R 179.00 + 10% = R 196.90</b>	<b>21:00</b>
<b>KIDS 3 – 8 YRS – R 89.00</b>	<b>KIDS 3 – 8 YRS – R 89.00</b>	
<b>PLEASE NOTE THAT STARTERS COME OUT 30 MINS PRIOR TO CLOSING TIME</b>	<b>PLEASE NOTE THAT SALADS AND MAINS COME OUT 15 MINS PRIOR TO CLOSING TIME</b>	

**PRICES ARE SUBJECT TO CHANGE - PRICES EXCLUDES PUBLIC HOLIDAYS AND SPECIAL DAYS**

**NON – REFUNDABLE DEPOSIT: R 1000.00**

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1. PLEASE NOTE: PRAMS AND STROLLERS SHOULD BE STATIONED IN THE ROOM.
2. NO BABIES AND CHILDREN UNDER 8 YEARS OLD ARE ALLOWED IN THE BUFFET AREA.
3. PLEASE NOTE THAT THIS BOOKING WILL ONLY BE CONFIRMED ONCE THE TERMS AND CONDITIONS LISTED BELOW ARE INITIALED, AND PAYMENT RECEIVED. JAIPUR PALACE WILL NOT ENTERTAIN ANY DISPUTE ARISING FROM THE GUEST'S FAILURE TO READ AND INITIAL THE TERMS AND CONDITIONS.

#### How to Book

##### Step 1 :

Once you confirm that you want to book, we will send you the banking details to pay the R 1000.00 non-refundable deposit and a copy of the T's and C's for the hire of the venue

##### Step 2 :

Once the deposit and a copy of the signed T's and C's is received, Reservation will contact you to arrange an appointment for your set up.

##### Step 3 :

Once the set up is done, we will generate the invoice with all the information from the set up sheet and payment must be made at least 3 ( three ) days prior to your function.

#### DÉCOR

**KINDLY NOTE THAT THE TIE BACKS / RUNNERS / CENTRE PIECES AND UNDER PLATES ARE SUPPLIED BY A THIRD PARTY. THEREFORE PAYMENT FOR THESE ITEMS MUST BE PAID FOR SEPERATELY.**

TABLE CLOTHS	CREAMY WHITE	BLACK			
CHAIR COVERS	CREAMY WHITE	BLACK			
TIE BACKS	BLUE	GOLD	RED	PINK	SILVER
RUNNERS	BLUE	GOLD	RED	PINK	SILVER
CENTRE PIECES	MIRROR BASE ONLY	MIRROR BASE + LAMPSHADE	MIRROR BASE + GOLD LAMP	BIG GOLD LAMP	VASE + FLOWER
UNDER PLATES	GOLD	SILVER			

- ❑ A non-refundable deposit of R 1000.00 must be made at the time of the booking. This deposit is to secure the venue for your function only and will be deducted when doing the final invoice for the function.
- ❑ This deposit cannot be used for meals in the restaurant. Should you decide to cancel your function or not meet the required number of people, the deposit will be forfeited.
- ❑ Final number of guests must be confirmed 7 days prior to the booking, and full payment must be received 3 days prior to the event. Should the full payment not be received 72 hours prior to the event, Jaipur Palace reserves the right to cancel the booking made and the deposit for the venue hire will be forfeited.
- ❑ Should your number not meet the minimum requirements, you will still be billed for the minimum number of people for the specified room.
- ❑ Should you decide to move your function to an alternative date, Jaipur Palace will allow you only 1 date of your choice, depending on availability within 3 months. We require at least 14 days notice to re-schedule you to an alternative date.
- ❑ **Set up for the function with regards to the choice of colours and extras (tie-backs, runners, centre pieces) will only be done on appointment between Monday – Friday 09.00 am to 16.30 pm and Saturday from 09.00 am to 11.30am. We will not do set up outside those stipulated hours, including Sundays and Public Holidays or over the phone.**
- ❑ Should you wish to buy alcoholic or non-alcoholic champagne from us for your function, we will provide you with 10 champagne glasses per bottle purchased.

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- ❑ Additional guests will be charged on the day of the function at the current buffet price + 10% service charge
- ❑ Drinks from the bar will be on a cash basis only, and no tabs will be opened.
- ❑ In order to qualify for a birthday discount, bring in your id, passport or driver's license as verification. You have to be 16 years and older.
- ❑ Please advise your guests of the name under which the booking is made and the arrival time
- ❑ Those not partaking in the meals will be charged at a rate of R 100.00 pp.
- ❑ **Jaipur Palace will not entertain any refund in terms of no shows or cancellations.**
- ❑ **Due to security reasons, setup of the room will only be from 11am for lunch and 5pm for dinner. The room has to be vacated by 15.00 pm during the day, by 21.00 pm Tuesday – Thursday, by 22.00 pm on Friday and Saturday and by 21.00 pm on Sunday. Please advise the reservation team of the number of people coming for the set up so that they can be allowed access into the venue.**
- ❑ **We kindly request that you vacate the room on time to allow us sufficient time to reset and prepare the room for the next function. Should you and your guests still be in the room after the allocated time, we reserve the right to start resetting the room for the next function.**
- ❑ Please advise your guest's the arrival times for lunch 12:00 and for dinner 18:00. Should your guests arrive prior to the opening time, they will unfortunately have to wait in the foyer or the car park. Guests will not be allowed access to the venue.
- ❑ We also request that you try to keep the noise levels to a minimum, and be considerate of other guests in the restaurant.
- ❑ **You need to advise the reservation team if you are hiring external decorators to set up your room, as they also need to be made aware of the terms and conditions. External decorators will not be allowed access unless prior arrangement is made with the reservation team.**
- ❑ Kindly note that the buffet and the bar service close with the main restaurant.

**THE ABOVE MENTIONED APPLIES TO BOTH YOU AND YOUR GUESTS. KINDLY ADVISE THEM OF THE STIPULATIONS OF THIS CONTRACT. SHOULD THERE BE ANY BREACH OF THE ABOVE RULES OR ANY DAMAGE TO THE PROPERTY BY ANY OF YOUR GUESTS OR THE HOST, THE HOST WILL STILL BE LIABLE**

## **PLEASE NOTE**

**SETUP IS STRICTLY DONE BY APPOINTMENT ONLY**

**CONTACT 031-5630287**

**HOPE YOU ENJOY YOUR DINING EXPERIENCE WITH US. BON APPETITE**